

Summary of Governors' Monitoring Visits

Spring 2016

Date of visit	Name of Governor	Focus of visit
11/01/16	Kevin Hewitt	<ul style="list-style-type: none"> To discuss with the Headteacher the SEND report and plan for reviewing the implementation of the school behaviour policy, one year on.
11/01/16	Colin Bridges and Kevin Hewitt	<ul style="list-style-type: none"> Agenda setting meeting with the Headteacher
14/01/16	Kevin Hewitt	<ul style="list-style-type: none"> To meet with the Headteacher to update SEND policy and School Offer in light of staff changes.
18/01/16	Colin Bridges	<ul style="list-style-type: none"> To chair a meeting with cluster school heads and their Chairs to discuss progress towards becoming a MAT.
19/01/16	Matt Fletcher	<ul style="list-style-type: none"> Provide training for the Headteacher on using SIMS for creating letters for attendance
25/01/16	Phil Madeley, Philippa Laval, Susie Matthews	<ul style="list-style-type: none"> Meet with the Headteacher to review Governor School Visits Policy
26/01/16	All Governors	<ul style="list-style-type: none"> Statutory Safeguarding Training provided by Safeguarding Governor, John Harvey for all governors and staff.
08/02/16	Matt Fletcher	<p>Classroom visits – IT Governor curriculum visit:</p> <ul style="list-style-type: none"> Observed e-safety lesson for EYFS/Year 1 and Year 5 (Mrs Waters and Mrs Pallot) Discussed impact of new IT resources with Mrs Pallot (IT coordinator) and how IT can be assessed against the new curriculum.
09/02/16	Colin Bridges, Heather McCombie	<ul style="list-style-type: none"> Attended a staff meeting to discuss the draft document outlining the implementation of the Pay and Performance Policy
22/02/16	Colin Bridges	<p>Classroom visits:</p> <ul style="list-style-type: none"> Kingfishers – Spelling, Punctuation, Grammar lesson (Miss Shaile) Swifts – English session where pupils were using laptops to complete the school prospectus they have been creating (Mrs Pallot) Assembly – Whole school assembly lead by the Headteacher with a focus on ASPIRATION. Starlings – Maths lesson on fractions (Mr Teasdale) Playtime was also observed during this visit.
23/02/16	Colin Bridges	<ul style="list-style-type: none"> To meet with the Headteacher and Marie Hunter, Headteacher of Penryn College, to discuss and finalise agenda for MAT meeting to be held at Mylor Bridge School. To meet with Headteacher and School Secretary to finalise Volunteers Policy and review Single Central Record spread sheet. School Secretary was not in school

		on this day due to ill health.
23/02/16	Phil Madeley	Classroom visits – focus on specialist teaching in KS2: <ul style="list-style-type: none"> • PSHE with Year 6 (Mrs Lakin) • Science with Year 5 (Miss Shaile) • Geography/IT with Year 4 (Mrs Pallot) • Choir with pupils from Year 2 to Year 6 (Mrs Heffer, Headteacher) • History with Year 3 (Mrs Waters) • This visit also included observing pupils at playtime.
24/02/16	Colin Bridges	Classroom visits – focus on specialist teaching in KS2: <ul style="list-style-type: none"> • PSHE with Year 5 (Mrs Lakin) • Science with Year 6 (Miss Shaile) • Geography/IT with Year 3 (Mrs Pallot) • RE with Year 4 (Mr Teasdale) • This visit also included observing pupils at playtime.
25/02/16	Kevin Hewitt	Classroom visits – focus implementation of behaviour policy and behaviour for learning: <ul style="list-style-type: none"> • Visited all classrooms throughout the day to observe use of behaviour boards, interaction between staff and pupils and pupils and pupils. • Observed playtimes. • Observed lunchtime behaviour in the dining hall. • Observed transition between lessons. • Conducted pupil conferencing with pupils from every year group.
25/02/16	Kevin Hewitt	<ul style="list-style-type: none"> • Assist the Headteacher and Mrs Pallot in the shortlisted for a new Teaching Assistant for KS2.
25/02/16	Phil Madeley, Susie Matthews	Classroom visits with Headteacher to discuss impact of pupil premium funding across the school: <ul style="list-style-type: none"> • Observed intervention group work. • Visited all classrooms and informed of how pupil premium was being used to support these pupils. • Observed Nessy programme being used with pupil premium child. • Discussed budget and pupil premium funding with bursar. • Collated information on how many pupils are pupil premium, FMS6 and Service pupils in each year group. • Discussed attainment of these pupils. • Use of pupil premium funding was discussed with Headteacher and how other schools were using pupil premium funding.
29/02/16	Kevin Hewitt	<ul style="list-style-type: none"> • To assist the Headteacher and Mrs Pallot in interviewing for a KS2 Teaching Assistant post.
02/03/16	Heather McCombie	<ul style="list-style-type: none"> • To meet with the Headteacher and Ali Magee (EWO) to discuss pupil attendance.
07/03/16	Karen Partridge	Governor visit – focus on Health and Safety: <ul style="list-style-type: none"> • Met with the Headteacher and Interserve H & S lead to conduct H & S audit.
07/03/16	Colin Bridges, Matt Fletcher, Philippa	<ul style="list-style-type: none"> • Met with the Headteacher to review organisation of

	Laval	website headings.
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