

## Governor training

Please note, that governor training will continue to be delivered remotely through 2021/22. This is due to increased attendance and positive feedback received from our remote delivery

### GOV1 Induction for New Governors (part one) – An Introduction to Governance

#### Aimed at: New and inexperienced governors

Governor Induction part one provides newly appointed governors with a broad introduction to the roles and responsibilities of governance. The course also explores the governance setting in Cornwall, who's who, where to access support and, most importantly, will cover the three core responsibilities of governance.

- Ensuring clarity of vision, ethos and strategic direction
- Holding executive leaders to account for the educational performance of the organisation and its pupils, and the performance management of staff
- Overseeing the financial performance of the organisation and making sure its money is well spent

#### The course aims to:

- Provide an introduction to governance across Cornwall schools and academies
- Cover the roles and responsibilities of governance
- Introduce you to how governance can work effectively

#### The course structure:

The course has been designed to be delivered either on one day, face to face from 09:30 to 16:00, or online in three 2-hour Zoom sessions or two 3-hour Zoom session. Governors will be expected to attend all Zoom sessions to complete GOV1. You will be notified nearer the time on how these sessions will be carried out. The session will cover:

#### Session one:

- The strategic role of governance in our schools and trusts
- Governance structures in schools and trusts
- The responsibilities of school governors

**Session two:**

- The information we require to know our schools
- Why vision and values matter
- How governance is organised across the school year

**Session three:**

- Building relationships based on trust
- The financial responsibilities of governance
- Governors responsibilities related to:
  - Safeguarding
  - Pupil exclusions
- Sources of help and support

**Led by:**

Jackie Eason, Governor Consultant

**Cost:**

No charge for local authority maintained schools or academies that have purchased the School Effectiveness Cornwall (SEC) SLA.

Zoom sessions - £60 for three sessions for those who have not purchased the SEC SLA.

Please note that for cancellations received less than 7 days before the start of the course a cancellation fee of £25.00 will be charged.

	Dates and times – all courses delivered remotely by Zoom
Autumn Term GOV1	Three twilight sessions Monday 18 <sup>th</sup> , Tuesday 19 <sup>th</sup> , Wednesday 20 <sup>th</sup> Oct 2021 6pm to 8pm
Spring Term GOV1	Two morning sessions Tuesday 1 <sup>st</sup> , Wednesday 2 <sup>nd</sup> Feb 2022 9.30am to 12.45pm
Summer Term GOV1	Two afternoon sessions Wednesday 18 <sup>th</sup> , Thursday 19 <sup>th</sup> May 2022 12.30pm to 3.45pm

To book your place please visit [www.cornwalllearningonline.co.uk](http://www.cornwalllearningonline.co.uk)

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## GOV2 Induction for New Governors (part two) – Knowing Your Schools

**Aimed at: New governors and governors who would like a refresher**

Governor Induction part two provides governors with an overview of the 8 elements of effective governance, the skills and knowledge to interpret pupil performance data and a clear strategy for undertaking strategic visits to the school that will drive school improvement.

It is only with a good knowledge of the school that governors can undertake their second key role of governance 'Holding the senior leader to account for the educational performance of the school and its pupils'.

GOV2 looks in detail at school data, for this reason we are running separate courses for Primary and secondary governors. The course which looks specifically at secondary data is running the Spring term.

### **The course aims to:**

- Provide an overview of the 8 elements of effective governance
- Provide an understanding of data that will allow governors to know how well their pupils are performing
- Inform governors how to undertake effective, strategic visits that will allow them to monitor improvement progress
- Develop strategies to use the knowledge of the school to provide challenge to senior leaders in a positive manner that allows the school to improve

### **The course structure:**

The course has been designed to be delivered either on one day, face to face from 09:30 to 16:00, or online in three 2-hour Zoom Sessions. Governors will be expected to attend all three Zoom sessions to complete GOV2. The session will cover:

#### **Session one:**

- The 8 elements of effective governance
- Knowing the school – Heads reports

#### **Session two:**

- Knowing the school - Understanding school performance data
- School improvement plans

#### **Session three:**

- Effective governor monitoring visits
- Ofsted and the curriculum

### **Led by:**

Jackie Eason and Jason Hurr, Governor Consultants

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**Cost:**

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Zoom sessions - £60 for three sessions for those who have not purchased the SEC SLA.

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	Dates and times – all courses delivered by Zoom
Autumn term GOV2 for primary school governors	Three twilight sessions Monday 15 <sup>th</sup> , Tuesday 16 <sup>th</sup> and Wednesday 17 <sup>th</sup> November 2021 6pm to 8pm
Spring term GOV2 for primary school governors	Three morning sessions Tuesday 15 <sup>th</sup> , Wednesday 16 <sup>th</sup> and Thursday 17 <sup>th</sup> March 2022 9.30am to 11.30am
Spring term GOV2 for secondary school governors	Three twilight session Tuesday 15 <sup>th</sup> , Wednesday 16 <sup>th</sup> and Thursday 17 <sup>th</sup> March 2022 6pm to 8pm
Summer term GOV2 for primary school governors	Three afternoon sessions Monday 6 <sup>th</sup> , Tuesday 7 <sup>th</sup> and Wednesday 8 <sup>th</sup> June 2022 1pm to 3pm

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## GOV3 Governors responsibilities around Relationships, Health and Sex Education

### Aimed at:

This course is aimed at governors who have responsibility for RSHE, PSHE, equality and diversity.

### The course will explore:

In 2019 the Dept for Education published new guidelines for 'Relationships, Sex and Health Education'. This is an important element of the education we provide our children, as governors we have a responsibility to ensure that our leaders are following the guidance, our staff are being supported to deliver high quality RSHE education, our parents are being consulted and our pupils are thriving.

In June 2021 Ofsted published a Review of sexual abuse in schools and noted that:

*'Children and young people were rarely positive about the RSHE they had received. They felt that it was too little, too late and that the curriculum was not equipping them with the information and advice they needed to navigate the reality of their lives. Because of these gaps, they told us they turned to social media or their peers to educate each other, which understandably made some feel resentful. As one girl put it, 'It shouldn't be our responsibility to educate boys'.'*

**This one-hour training session** is designed for governors and RSHE subject leaders to ensure that:

1. Governors understand the new requirements
2. Governors understand their responsibilities under the guidance
3. Governors consider how the RSHE curriculum is related to the ethos and culture of the school
4. Equality, diversity and inclusion responsibilities.

**As a governor, you will leave this training with some fresh ideas and a monitoring strategy which includes key questions to be asked**

**Led by:** Jackie Eason, Governor Consultant

**Cost:** £30 per virtual session

Please note that for cancellations received less than 7 days before the start of the course the full course fee will be charged.

	Dates and times – all sessions delivered by Zoom
Autumn term GOV3	Morning session Monday 22 <sup>nd</sup> November 2021 10am to 11am
Spring term GOV3	Twilight session Monday 21 <sup>st</sup> March 2022 6pm to 7pm

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## GOV5 New Chairs of Governors

### Aimed at: New chairs of Governing Boards

The purpose of this session is for Governing Board chairs and prospective chairs to develop their understanding of leading governance. The course will be delivered in one face to face 3-hour session or two 2- hour virtual sessions. New chairs will be expected to attend both virtual sessions to complete the course.

### The course will explore:

#### Session one:

- Being the chair
- The chair's role in the three core functions of governance
  - ensuring vision, values and strategic direction
  - holding the senior leaders to account
  - ensuring financial probity
- The chair's role in ensuring effective governance

#### Session two:

- Chairing meetings
- The chair's specific responsibilities:
  - Complaints, grievances and disciplinaries
  - Performance management of the senior leader
  - Concerns raised by the LA or the Trust
  - Role in Ofsted
  - Urgent matters
  - Safeguarding
  - Leadership of the organisation

**Led by:** Jackie Eason, Governor Consultant

**Cost:** £40.00 (£20 per virtual session)

Please note that for cancellations received less than 7 days before the start of the course the full course fee will be charged.

	Dates and times
Autumn term GOV5	Two sessions, am and pm Monday 11 <sup>th</sup> Oct 2021 9.30am to 11.30am and 12.30pm to 14.30pm
Spring term GOV5	Two twilight sessions Wednesday 26 <sup>th</sup> and Thursday 27 <sup>th</sup> Jan 2022 6pm to 8pm
Summer term GOV5	Two lunchtime sessions Monday 9 <sup>th</sup> and Tuesday 10 <sup>th</sup> May 2022 11am to 1pm

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## GOV6 Inclusion and Exclusion – A Governor’s Role

### Aimed at: Governors

This course aims to give governors a clear understanding of the importance of including all pupils in their school. It will cover governor’s statutory duties to oversee the exclusion process, including their legal responsibilities, how to run a panel, and how to hear appeals.

Governors will also learn which children are vulnerable to exclusion and the impact that excluding children has on them.

### This course aims to cover:

- Legal process of exclusion
- The governor’s role in the exclusion process
- How to run panels and appeals
- The impact for young people following exclusion

### Led by:

Jackie Eason and a Senior Education Welfare Officer, Cornwall Council

### Cost:

£30.00

Please note that for cancellations received less than 7 days before the start of the course the full course fee will be charged.

	Dates and times – all sessions delivered by Zoom
Autumn term GOV6	Twilight session Tuesday 23 <sup>rd</sup> Nov 2021 6pm to 8pm
Spring term GOV6	Morning session Wednesday 30 <sup>th</sup> March 2022 9.30am to 11.30am
Summer term GOV6	Lunchtime session Monday 13 <sup>th</sup> June 2022 12pm to 2pm

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## GOV8 Being Ofsted ready and understanding the curriculum

### Aimed at: Governors

The competency Framework clearly states that ‘all governors should have knowledge of the purpose, nature and processes of formal accountability’.

This course aims to give governors a clear understanding of Ofsted’s expectations of governance and how governors can build a body of evidence of their best practice.

This course will also enable governors to understand the process of an inspection, what Ofsted are looking for in your school curriculum, how to perform well in their interview and what the outcomes are likely to mean.

### The course aims to cover:

- An introduction to the new inspection framework
- The inspection process
- Ofsted focus on the curriculum
- Being prepared for an Ofsted visit
- The governance interview
- Outcomes from the inspection

### Led by:

Jackie Eason and Graeme Plunkett, Senior School Effectiveness Officer, Cornwall Council

### Cost:

£30.00

Please note that for cancellations received less than 7 days before the start of the course the full course fee will be charged.

	Dates and times
Autumn term GOV8	Morning session Tuesday 9 <sup>th</sup> November 2021 10am to 12pm
Spring term GOV8	Twilight session Monday 4 <sup>th</sup> April 2022 6pm to 8pm
Summer term GOV8	Lunchtime session Wednesday 15 <sup>th</sup> June 2022 12pm to 2pm

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## GOV9 The safeguarding responsibilities of the governing body (including multi academy trusts)

**Aimed at: Governor/member responsible for safeguarding and chairs of governing body.**

This training will provide you with an overview of the key areas that you need to be aware of from a governance safeguarding perspective including preparation for Ofsted. It links to part two of Keeping Children Safe in Education (KCSIE) September 2021.

The course will help governors and board members to feel more confident in their role and responsibilities in relation to safeguarding. We will look at how you can demonstrate being 'a critical friend' to the school as well as ensuring you can evidence 'robust challenge'.

In being more effective in your role you will be better able to support the school/s and be a valued member of the safeguarding team within the school.

From an Ofsted perspective they will expect to see governors who can demonstrate a strong commitment and understanding of this role.

### Additional information:

All governors attending should have already completed single agency level 2 basic awareness training in safeguarding and child protection preferably from an education perspective.

All governors should have seen a copy of Keeping Children Safe in Education (KCSIE) September 2021.

### Led by:

Helen Trelease, Associate Consultant School Effectiveness Cornwall

### Cost:

£20.00

Please note that for cancellations received less than 7 days before the start of the course the full course fee will be charged.

	Dates and times
Autumn term GOV9	Thursday 11 <sup>th</sup> November 2021 4pm to 7pm
Spring term GOV9	Tuesday 25 <sup>th</sup> January 2022 4pm to 7pm Tuesday 8 <sup>th</sup> March 2022 4pm to 7pm

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Summer term GOV9	Wednesday 4 <sup>th</sup> May 2022 4pm to 7pm
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**Please apply online:**

[www.cornwalllearningonline.co.uk](http://www.cornwalllearningonline.co.uk) - go to 'find course' and type GOV9 in 'course code'.

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